



Vintage Booth Information Sheet

Thanks once again for your booking. This information sheet contains a few logistic bits that you may need to help you with your booking. We've got some booth sizes below, and a link to all of our safety documents below - often our clients get asked by their venue to provide our PLI, PAT or RAMS forms - if you wanted to email the link below to your venue if requested then that's all good, or just let them know to email us. Please note that it's ultimately your responsibility to check that we have the access and space required relevant to the booth you're booking, we can't be held responsible for you not acting on this information or informing us of any potential problems.

Requirements

Other than the space guidelines given over the next couple of pages, we have a very simple set of requirements.

All our booths require flat, even ground, clear of obstructions - in particular overhead ones.

Each indoor booth requires a single 13a socket within 10m of the booth location. Each outdoor booth requires either a single 13a socket indoors or a single 16a socket outdoors, either within 30m of the booth location. Particular attention needs to be paid to this when organising a tipi or marquee wedding with generator power - if we can't power the booth then we can't do anything. We have the option to hire our own generator at an additional cost of £75+vat to you, however we need to be made aware of this well in advance please.

For outdoor booths vehicle access is required to the booth location, and for the indoor booths a level access to the booth location is required, so a lift or other disabled access. This isn't strictly necessary but common sense with regards to where the booth is going is sometimes needed.

Safety

We take the safety of our clients, their guests, and our staff very seriously at Vintage Booth. All our booths are maintained to the best standards possible given the uniquely antique nature of them! All our electrical equipment is regularly PAT tested and we have a minimum of £5m PLI along with risk assessments and method statements. These can be found at the below address, feel free to pass the link on to your venue or have them get in touch with us if they need any safety waiver signing.

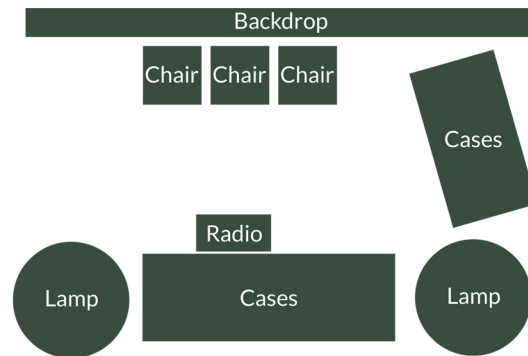
<http://vintage-booth.co.uk/safety>

Booth sizes

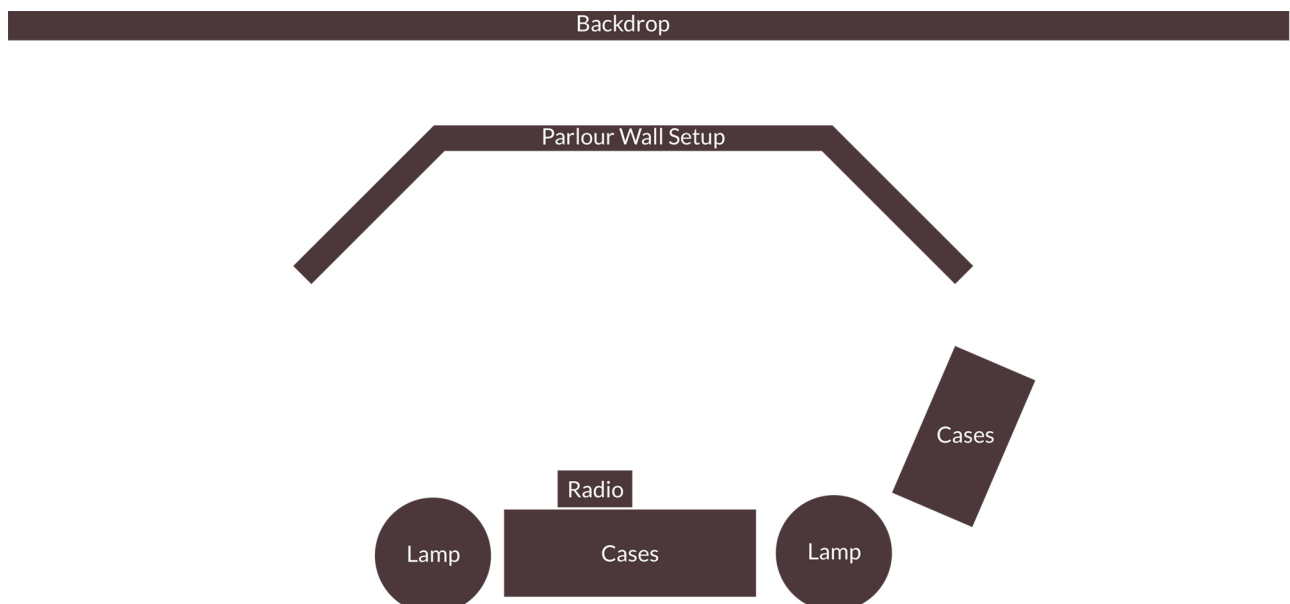


The Vintage Booth occupies a MINIMUM space of 2.5m wide x 2m deep x 2.2m high.

The backdrop can go as high as 3m if we have the space, the more space we have around the booth the better it looks but as a guide it fits best into a footprint of 3.5m x 3.5m.

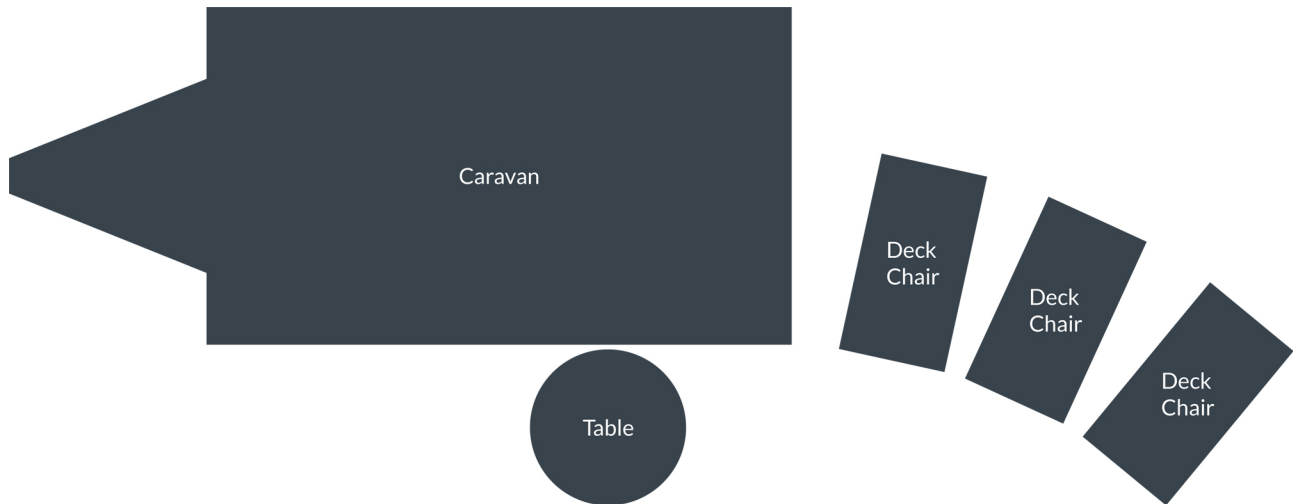


The Parlour Wall is a little different and suited to larger venues, essentially it uses a regular Vintage Booth as the base with a freestanding wall-themed backdrop instead of the fabric backdrop and chairs of the Vintage Booth. Behind this we put a plain black fabric backdrop to act as a background for the open picture frames. The Parlour requires a MINIMUM of 3.5m x 3.5m, with an ideal space of 5m x 5m but again the larger area devoted to the booth, the better it will look.





Ellie the Caravan requires level, solid ground to work on. Grass is absolutely fine as long as your venue has no objections (weighing less than 600kg and with a spread load there's minimal impact to ground). The caravan is 2.25m wide x 2.4m high x 4.5m long so please bear this in mind for access - pay particular attention to gateways and any overhanging buildings. With the deckchairs and bunting we recommend an area of at least 7m x 4m.



Again, the Bell Tent Booth requires good vehicle access (although the trailer housing it is smaller than the caravan, so as long as we can drive a regular vehicle to the booth site we're all good) and level ground too. The tent itself is a 6m diameter bell tent with an optional awning of roughly 2.5m x 2.5m in front. We require a safety buffer around the tent of 1m to accommodate the guys ropes so the minimum space required is 8m x 8m, however we bring a few bits for outside too (festoon lighting, decorations) so any space larger than that we can fill nicely.

